

FRANKLIN/FULTON COUNTY -JUDICIAL LAW CLERK OPENING

Starting Salary \$56,896.95

Summary: Full-Time Law Clerk for the Honorable Todd M. Sponseller, Court of Common Pleas of Franklin/Fulton County in Chambersburg, Pennsylvania. Judicial Law Clerks provide assistance to a Judge in researching issues before the court and in writing opinions. Judicial Law Clerks work in compliance with the rules of the Court's procedures in Criminal, Civil, Family, Juvenile and Orphans' Court divisions to assist the Judges' decisions.

Essential Requirements:

Research and compose Opinions and Orders
Review motions and compose Orders
Compose Opinions and Orders for Appeal
Assist Judge in preparation of trials
Answer phone calls and questions
Track cases and motions activity

Interested Applicants must be a law school graduate, or in their third year in anticipation of Spring 2025 graduation and applications will be accepted until the position is filled.

Applicants should submit a letter of interest, resume, writing sample and copy of their law school transcript.

Please submit this information via email, fax or regular mail to:

Mailing Address: The Honorable Todd M. Sponseller
 Judge's Chambers
 Franklin County Courthouse
 14 N. Main Street
 Chambersburg, PA 17201

Email: kawashabaugh@franklincountypa.gov

Fax: 717-261-3800