

County of Bucks Court of Common Pleas Job Announcement

Job Title: Bucks County Domestic Relations Title IV-D Attorney

Position: Starting salary \$65,000

Job Summary: The Title IV-D Attorney acts as legal counsel for the Commonwealth of Pennsylvania through the Domestic Relations Section of the Court of Common Pleas of Bucks County. The position is responsible for providing legal representation at paternity, establishment and enforcement hearings which qualify for these services. The position is required to occasionally work in the Domestic Relations Bristol office.

Various other duties, include, but are not limited to: reviewing complaints and petitions for child, spousal and APL support; reviewing and filing intergovernmental support actions; bankruptcy filings; aggressive enforcement action, and appeal filings.

Qualifications: A juris doctor degree from an accredited law school; licensed to practice law within the Commonwealth of Pennsylvania. Family law experience a benefit.

Restriction: Cannot represent private parties in Bucks County Domestic Relations actions either at the Domestic Relations Office or before a Judge of the Court of Common Pleas of Bucks County.

Knowledge, Skills, Abilities: Knowledge of pertinent federal and state statues and rules, and administrative regulations governing the Child Support Enforcement Program; ability to communicate and work effectively with the Domestic Relations staff and other members of the judicial system, clients, attorneys, and other individuals as required; ability to identify important sources of information, analyze data, and reach sound conclusions. The applicant must possess the ability to communicate verbally and in writing in a clear, businesslike and professional manner, and prepare clear professional letters, reports, etc. Full job description is available online at the link below.

To Apply: The job posting number is 4564. **The Application deadline is January 22, 2021.**

Apply at the County of Bucks HR office, in person or online at:

<http://buckscounty.org/government/administration/HumanResources/JobRequisitions>