



Judicial Law Clerk – Crawford County

Starting Salary Range:

\$54,592 per year + benefits (\$1,000 less until PA Bar Exam is passed)

Department:

Court of Common Pleas

Location:

Crawford County, Meadville, PA

Posting Date:

04/14/2026

Description

The Law Clerk will assist a Common Pleas Judge by researching and preparing legal documents, as well as attending court sessions. This is an excellent opportunity to learn all facets of the law including criminal, civil, family, juvenile and orphans court matters.

Hours: 8:30 am – 4:30 pm, full-time 35 hours/week

Typical Duties

- Performs legal research
- Draft opinions, orders and memos
- Attends court sessions and trials
- Maintains confidentiality and integrity of the office

Minimum Qualifications

- A Juris Doctorate from an accredited law school is required
- Must be admitted to practice in Pennsylvania or be eligible to sit for the Pennsylvania Bar by virtue of their graduation from an accredited law school

How to Apply

- Mail or email resume and cover letter to:
 - **Heidi A. Shiderly, Esq., Court Administrator**
Crawford County Judicial Center
359 East Center Street
Meadville, PA 16335
courtadministration@co.crawford.pa.us

Crawford County Court of Common Pleas
359 East Center Street
Meadville, PA 16335
814-333-7498