

JUDICIAL LAW CLERK

\$51,086.83 annual salary (not yet passed bar exam)
\$54,213.76 annual salary (pass the bar exam)

Location: Lebanon, Pennsylvania

Posting Date: 1/29/2026

Description

The Honorable Charles T. Jones, Jr. is seeking a judicial law clerk in the Court of Common Pleas of Lebanon County, Pennsylvania.

The position has a start date of March 30, 2026. Applications will be received until the position is filled.

Typical Duties

- The successful candidate will assist Judge Jones with legal research, case management, and the writing of opinions and orders.
- This Judicial Clerkship represents a unique opportunity to observe and be professionally involved with all aspects of the legal system. The Honorable Charles T. Jones, Jr. is a seasoned Judge who handles any and all types of civil and criminal cases that come through the court system, unlike in counties where Judges are assigned to a particular division. If you are looking to re-enter the legal workforce or want to learn about every aspect of the legal system, this clerkship is for you. Employment is on a full-time basis and includes benefits such as health insurance.

Minimum Qualifications

- A Juris Doctorate from an accredited law school is required
- Admission to the Pennsylvania Bar or actively working toward obtaining the PA Bar License required.

Salary

Starting salary for a law clerk who has not yet passed the bar is \$51,086.83 annually (\$1,964.878 biweekly). Starting salary for a law clerk who has passed the bar is \$54,213.76 (\$2,085.144 biweekly). This position also includes full-time employee benefits, such as medical, dental, and vision insurance.

How to Apply

Email a resume, cover letter, and a list of three references to Jocelyn Ruff via email. Email address is Jocelyn.ruff@lebanoncountypa.gov

For more information about the position, telephone inquiries may be directed to Court Administration at 717-228-4440.