



Judicial Law Clerk

Starting Salary Range:

\$46,739.00/year, plus benefits

Department:

Courts

Location:

Indiana, PA (Indiana County)

Posting Date:

12/11/2024

Judicial Law Clerk

*Indiana County Court of Common Pleas
40th Judicial District
Indiana, PA*

Typical Duties

- Assisting the Court with legal research and writing including preparing orders, memoranda, and opinions.
- Observing and assisting in court proceedings.

Minimum Qualifications

- Must be a law school graduate by position start date.

Additional Qualifications/Preferences

- Please include a cover letter, resume, and two (2) letters of recommendation.
- A writing sample is required at the time of the interview.

How to Apply

- Submission deadline:
 - February 28, 2024
- Submit applications to:

Court Administration

Indiana County Court of Common Pleas

825 Philadelphia Street

Indiana, PA 15701

Or

kmccombie@indianacountypa.gov

Indiana County Court of Common Pleas

825 Philadelphia Street

Indiana, PA 15701