

# Sample letter about project:

Dear \_\_\_\_\_,

We are hoping you'll help us out! This cutout's name is Flat Judge, and he/she loves an adventure!

My class is working on a civics project about the judicial system and sending Flat Judge to numerous places around the globe. We want to learn about these places, how the courts work and find them on a map.

If you are willing to help, feel free to have Flat Judge enjoy his/her adventure with you. Take a few pictures of the Flat Judge enjoying himself/herself and maybe "help him/her" write a note in the journal to say what he/she has been doing. You could also fill out the state/country form and fill the envelope with brochures, postcards and any other memorabilia about the place in which you live.

We ask that you return Flat Judge to the address below, by this date: \_\_\_\_\_.

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You can also tag any pictures on social media @PACourts.

Enjoy your adventures with Flat Judge!



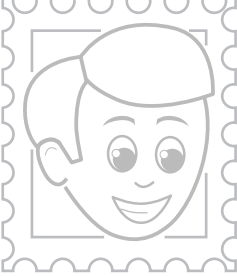
# How to address an envelope:

An address is written on 3 lines.

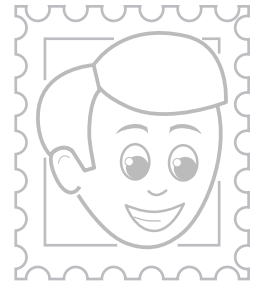
The first line gives the person's name.

The second line consists of the street number and name where that person lives, and the third line is the city, state, and zip code.

Envelopes that are mailed need to have the recipient's address in the center and the sender's address (the return address) in the upper left corner.

<p>Sender Name</p> <hr/> <p>123 Sender Street</p> <hr/> <p>Senderville, PA 12345</p> <hr/>	<p>The stamp goes in the top right corner</p> 
<p>Receiver Name</p> <hr/> <p>456 Receiver Avenue</p> <hr/> <p>Receiverville, PA 45678</p> <hr/>	

Don't forget to enclose your letter, the travel journal and your decorated Flat Judge cutout!



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